



EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Name _____
Last First Middle

Address _____ City _____ State _____ Zip _____

Social Security Number _____ Cell Phone _____ Home Phone _____

Referred by _____ What church do you regularly attend? _____

If you are under the age of 18, do you have a work permit? Yes _____ No _____

Have you ever worked under a different name? Yes ___ No ___ If yes, name: _____

EMPLOYMENT INFORMATION

Position applying for _____ when are you available? _____

May we inquire of your present and past employers? Yes _____ No _____ Of your references? Yes _ No ___

If hired, would you have reliable transportation to and from work? Yes ___ No _____

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodations? Yes _____ No _____

If NO, describe the functions that cannot be performed: _____

EDUCATION

	Name and Location Number of years completed	Graduated? Yes or No	Major Subjects
High School			
College			
Technical Training Graduate School			

For Office Use Only:

Acknowledgement _____ Interviewed _____
Hired _____ Terminated _____
Acceptance/denial _____ Background check _____

Revised

EMPLOYMENT HISTORY (list below last three employers, beginning with present or most recent)

From/To Date (month and year)	Name, address and telephone of employer Name of immediate supervisor	Responsibilities	Reason for leaving

PREVIOUS ADDRESSES

If you have lived at your current address for less than seven years, please provide information on all addresses during that period.

Address _____ City _____ From _____ To _____

Address _____ City _____ From _____ To _____

REFERENCES (List the name, address and telephone of two persons not related to you who have knowledge of your work performance)

Name _____ Address _____ Tel _____

Name _____ Address _____ Tel _____

I certify that the information on this application is true. By signing this application, I give Arcade Church the right to perform a formal background investigation about me and I release Arcade Church and all other persons, corporations or organizations from liability for seeking or furnishing such information. I also give Arcade Church the right to perform a formal background check once a year or as needed if I am hired. I agree to provide my date of birth for the background investigation. I understand that Arcade Church is an "at will" employer.

Signature _____ Date _____ Date of Birth _____

Parent/guardian's signature for background check if a minor _____ Date _____